

Anjuman Islam Janjira's
Anjuman Islam Degree College of Science Murud, Janjira
Murud-Janjira Raigad-402401


Internal Quality Assurance Cell (IQAC)-2021-22

Minutes of Meeting


Committee meeting is held in Chairpersonship of principal **Dr. Sajid F. Shaikh**, and which was held at 11.30 am on 21/12/2021 as per scheduled.

Following agenda were discussed the following points and accepted.

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting
01.	Read and conform previous minutes of meeting	Dr. Sajid F. Shaikh	Sir initiated the agenda, emphasizing the importance of reviewing and confirming the accuracy of the previous meeting's minutes.
02.	Process for the submission of AQAR.	Assi. Prof. Shoyeab M. Khan	Sir, raised the matter regarding the process for submitting the Annual Quality Assurance Report (AQAR).
03.	Extension activities of NSS and DLEE	Dr. Swati S Kharade	Dr. Swati S Kharade brought up the agenda item related to the extension activities NSS and DLEE.
04.	Updating of Website.	Mr. Zuhaib S. Modi	Mr. Zuhaib S. Modi raised the agenda of updating the website, highlighting the need for keeping the online platform current.
05.	Book and Library automation.	Mr. Anjum N. Dakhwe	Mr. Anjum N. Dakhwe discussed the matter concerning book and library automation, emphasizing the importance of modernizing library systems.


IQAC-Coordinator




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Internal Quality Assurance Cell (IQAC)-2021-22

Action Taken Report (ATR)

Meeting No: 15th

Meeting Date: 21/12/2021

ATR date: 23/12/2021

Sr. No.	Agenda	Matter Raise / Suggestion By	Minutes of Meeting	Action Taken
01.	Read and conform previous minuets of meeting	Dr. Sajid F. Shaikh	Sir initiated the agenda, emphasizing the importance of reviewing and confirming the accuracy of the previous meeting's minutes.	Review, conformed and accepted.
02.	Process for the submission of AQAR.	Assi. Prof. Shoyeab M. Khan	Sir, raised the matter regarding the process for submitting the Annual Quality Assurance Report (AQAR).	A streamlined process for the submission of the AQAR is being implemented.
03.	Extension activities of NSS and DLEE	Dr. Swati S Kharade	Dr. Swati S Kharade brought up the agenda item related to the extension activities NSS and DLEE.	Planning and execution of extension activities for NSS and DLEE are underway
04.	Updating of Website.	Mr. Zuhaib S. Modi	Mr. Zuhaib S. Modi raised the agenda of updating the website, highlighting the need for keeping the online platform current.	Initiatives to update the website are in progress, and directed to technical person for the same.
05.	Book and Library automation.	Mr. Anjum N. Dakhwe	Mr. Anjum N. Dakhwe discussed the matter concerning book and library automation, emphasizing the importance of modernizing library systems.	Steps are being taken to modernize with computer update and e-books.



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